



SMVYFC Regional Manager– Santa Maria

The Position:

Reporting to the Deputy Executive Director, the SMVYFC Regional Manager will assist the Deputy Executive Director in the overall operational management of Family Service Agency's Santa Maria Valley Youth & Family Center location. Responsibilities include managing, developing and directing staff, budgets, and policies and procedures; maintaining strong collaboration internally and with community partners; implementation and compliance with expectations outlined by the executive team; and completion of qualitative and quantitative reports reflecting services rendered. This position is located in Santa Maria with some countywide travel.

Sample of Specific Duties and Responsibilities:

- Ensure ongoing programmatic excellence, rigorous program evaluation, and consistent quality of finance and administration, fundraising, communications, and systems; recommend timelines and resources needed to achieve the strategic goals.
- Oversee quality controls for the programs including monitoring program outcomes, evaluating program effectiveness, ensuring the quality and integrity of documentation and staying current with research in the field.
- Assist in developing funding proposals, including proposal concepts, structure, and writing.
- Participate as a member of the Management Team in the development and implementation of strategic goals and objectives, agency budget, agency-wide policies, and programs that will contribute to the Agency's overall success.
- Represent the Agency with funders, partnerships/coalitions and the larger community, including attending regular meetings of funders and community partners.

Employment Qualifications and Standards:

The SMVYFC Regional Manager must be thoroughly committed to FSA's mission and should have proven leadership, coaching, and relationship management experience. Concrete demonstrable experience and other qualifications:

- BA in applicable field and five years of experience in senior management and supervision in human services.
- Preferred: Licensed Practitioner such as LMFT, LCSW, etc.
- Preferred: Bi-Cultural and/or Bi-lingual (English/Spanish).
- Preferred: Familiarity with the Santa Maria Valley.
- Two years of experience working with nonprofit budgets and financial reports.
- Unwavering commitment to quality programs and data-driven program evaluation.
- Excellence in organizational management with the ability to coach staff, manage, and develop high-performance teams, set and achieve strategic objectives, and budget management.
- Strong written and verbal communication skills.
- Computer and internet literacy; highly skilled with Word, Excel, PowerPoint.
- Ability to work effectively in collaboration with diverse groups of people.
- Passion, idealism, integrity, positive attitude, mission-driven, and self-directed tendencies are preferred.

Classification, Hours and Pay Rate:

- Position is full-time, exempt, with benefits. (Benefits include: medical, dental, vision, life insurance, and 403(b) retirement plan. Generous vacation, holiday and sick leave also offered.)
- Pay rate dependent on experience.

Family Service Agency's north county DBA is Santa Maria Valley Youth and Family Center (SMVYFC). FSA/SMVYFC has long been regarded as one of Santa Barbara County's most reliable and effective nonprofit human service organizations. Our mission is to strengthen and advocate for families and individuals of all ages and diversities, helping to create and preserve a healthy community. We are committed to providing services where they are needed most: in the community. Eighty percent of our services are delivered on school campuses, at community centers and in clients' homes. Our programs, which serve more than 25,000 people annually, combine clinical expertise, bilingual and bicultural staff, and close collaboration with other agencies. At FSA, all services are provided free or on a sliding fee/donation scale and no one is denied assistance because of an inability to pay.

To apply for this position, it is **highly recommended that you submit both a cover letter and resume.** Please reply to this ad, and/or send your materials to:

Family Service Agency
123 West Gutierrez St.
Santa Barbara, CA 93101
hr@fsacares.org
Fax: 805.965.2178
EOE